

GDPR & Data Protection Policy

Mammoth Recruitment and HR Services Ltd is committed to protecting the privacy and security of personal information.

We comply with:

- UK GDPR
- Data Protection Act 2018
- Privacy and Electronic Communications Regulations (PECR)

Our Commitment

We will:

- Process personal data lawfully, fairly and transparently.
- Collect only information necessary for recruitment activities.
- Keep information accurate and up to date.
- Protect data against unauthorised access, loss or misuse.
- Retain information only for as long as necessary.
- Respect the rights of data subjects.

Candidate Information

Personal information may be collected to:

- Assess suitability for vacancies.
- Introduce candidates to employers.
- Verify qualifications and employment history.
- Fulfil legal and regulatory obligations.

Data Security

We take reasonable technical and organisational measures to protect personal information from unauthorised access, disclosure, alteration or destruction.

Data Retention

Candidate records are generally retained for up to 24 months following the last meaningful contact unless consent is withdrawn sooner or a longer retention period is required by law.

Individual Rights

Individuals have the right to:

- Access their personal information.
- Request correction of inaccurate data.
- Request deletion of data where appropriate.
- Restrict or object to processing.
- Withdraw consent.
- Lodge a complaint with the UK Information Commissioner's Office (ICO).

Contact

Data Protection Enquiries:

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